**USIP Grant Competition**  
Concept Note Template

Name of Implementing Organization: ­­­­­­­­­­­­­­­­­

Contact Person for this Application (POC):

Email Address and Telephone Number for POC:

A short statement describing the applicant organization, including a brief history, the mission, and status as a non-profit NGO:

*Please limit this concept note to 3-4 pages.*

**Project Description**What is the problem that this proposed project seeks to address?

What are the goals of the project, and the activities that will be implemented toward those goals?

What is the “Theory of Change” behind your project design? (How does your project design link to the goals that you have identified?)

What is the expected impact of the project?

How will this project be monitored and evaluated?

What is the relation between your work and USIP’s mandate for conflict resolution and/or peacebuilding?

**Project Staff**Please outline the qualifications and experience of your organization and the project team as they are related to your project plan and goals.

**Budget and Timeline**What is the estimated cost of the project? (Including a full budget is not necessary at this time.)

Over what period of time will this project be implemented?