

## **S/CRS-SPONSORED TRAINING AGREEMENT**

(All Civilian Response Corps members must complete form)

I, \_\_\_\_\_ (name), would like to register for the course:  
\_\_\_\_\_ offered by the United States Institute of Peace  
on \_\_\_\_\_ (dates).

I fully understand that if I fail to attend or complete the course, my sponsoring agency will be charged for expenses. My agency will not be charged if I provide a memorandum from my supervisor stating the official reason why I could not complete this course, a minimum of three days prior to the course.

I understand that I am responsible for notifying USIP and the Training Division at S/CRS immediately if I must cancel my application or if I will be unable to complete the course.

Please identify your CRC status, agency and position title:

CRC-A       CRC-S

_____	_____	_____
Position Title	Agency	Bureau/Office
_____ / _____	_____ / _____	_____
Print Name	Signature	Contact E-mail
_____ / _____	_____ / _____	_____
Print Supervisor's Name	Signature	Contact E-mail
_____ / _____	_____ / _____	_____
Print Name Response Corps Coordinator	Signature	Contact E-mail

### Registration Process:

1. Register for this course online with USIP at [http://www.usip.org/education-training/domestic/academy-international-conflict-management-and-peacebuilding#Application\\_information](http://www.usip.org/education-training/domestic/academy-international-conflict-management-and-peacebuilding#Application_information)
2. Complete this form (including signatures) and send to USG Interagency Training and Education Division via email at [SCRSTraining@state.gov](mailto:SCRSTraining@state.gov) or via fax to (703) 452-8706.