

Essay Requirements Checklist

- | Yes | No | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Is your essay written in English? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the essay answer this year's essay contest question? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your essay address all parts of the contest question? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you given your essay a descriptive title? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is your essay no more than 1,500 words? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is your essay typed and double-spaced with 1 1/4-inch margins on both sides? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are the pages numbered? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have made sure that your name, school, or city does not appear anywhere on the essay? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you scrupulously followed accepted standards regarding attribution of quotations, arguments, and ideas of others within the essay body and bibliography? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your essay have standardized citations and bibliography, preferably following MLA citation format? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are your internet sources listed separately from your print sources in the bibliography? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did you use two international (non-U.S.) case studies? |
| <input type="checkbox"/> | <input type="checkbox"/> | Did you follow the application instructions explained on www.usip.org/npec ? |